

**Minutes Calmar City Council
May 1, 2017**

Mayor Frana called the meeting to order at 5:30 p.m. on May 1, 2017 at the Calmar Fire Station. The meeting opened with the Pledge of Allegiance. Present were: Kirkeberg, Ondrashek, Kleve, Sabelka and Schissel.

There were no comments or questions from the public.

Mayor Frana announced that it was the time and place to hold a public hearing on the amendment to the 2016-2017 city budget. There were no oral or written comments, questions or objections received. The Mayor declared the hearing closed. Motion by Sabelka, second by Kleve to approve Resolution # 570 approving the budget amendment. Aye: Kleve, Sabelka, Kirkeberg, Ondrashek, Schissel. Motion carried.

Mayor Frana announced that it was the time and place to hold a public hearing on the zoning request from NICC to change property from R-1 residential to C-1 commercial. It was announced that the Planning and Zoning committee held a hearing on the request and they were recommending that the zoning change be made as requested. There were no oral or written comments, questions or objections received. The Mayor declared the hearing closed. Motion by Schissel, second by Kleve to approve Ordinance # 398 changing the zoning designation. Aye: Kleve, Sabelka, Schissel, Ondrashek, Kirkeberg. Motion carried. Motion by Schissel, second by Kleve to waive the additional readings. Aye: Ondrashek, Schissel, Sabelka, Kleve and Kirkeberg. Motion carried.

Mayor Frana announced that it was the time and place to hold a public hearing on the contract documents and the estimated costs for improvements to Huber Drive in Calmar. There were no oral or written comments, questions or objections received. The Mayor declared the hearing closed. Motion by Schissel, second by Sabelka to approve and award the contract for the Huber Drive project to the low bidder Bacon Concrete. Aye: Kleve, Sabelka, Schissel, Kirkeberg, Ondrashek. Motion carried.

Mayor Frana announced that it was the time and place to hold a public hearing on the establishment of the Calmar Commercial Urban Renewal Area. There were no oral or written comments, questions or objections received. The Mayor declared the hearing closed. Motion by Schissel, second by Kirkeberg to approve Resolution # 571 to declare necessity and establish an urban renewal area and approve the urban renewal plan and project for the 2017 Calmar Commercial Urban Renewal Area. Aye: Kleve, Schissel, Kirkeberg, Ondrashek and Sabelka. Motion carried. Motion by Sabelka, second by Schissel to approve Ordinance # 401 providing for the Division of Taxes Levied on Taxable Property in the 2017 Calmar Commercial Urban Renewal area. Aye: Kleve, Ondrashek, Kirkeberg, Sabelka and Schissel. Motion carried. Motion by Sabelka, second by Schissel to waive the additional readings. Aye: Kleve, Sabelka, Schissel, Ondrashek and Kirkeberg. Motion carried. Motion by Schissel, second by Kleve to approve Resolution # 572 setting a date of June 5, 2017 at 5:30 p.m. as the date of the meeting at which it is proposed to approve a Development Agreement with Pivo Blepta LLC, including appropriation tax increment payments. Aye: Ondrashek, Kirkeberg, Kleve, Schissel and Sabelka. Motion carried.

Motion by Dennis, second by Sabelka to approve the consent agenda (Minutes of April 4th. with the following correction (salary was discussed and a motion was made by Ondrashek, second by Schissel to start the new deputy clerk at \$ 13.00 per hour. Aye: Ondrashek, Schissel, Sabelka. Nay: Ondrashek & Kleve **should read** that a motion was made by Ondrashek, second by Schissel to start the new deputy

clerk at \$ 13.00 per hour. Aye: Ondrashek, Schissel, Sabelka. Nay: Kirkeberg & Kleve.) minutes of April 25th, clerk/treasurer reports and claims for April 2016). Aye: Kleve, Sabelka, Ondrashek, Kirkeberg, and Schissel. Motion carried.

Claims April 2017			Sam's Club	membership	45.00
Acentek	internet ww	29.95	Fehr-Graham	expenses Huber Drive	2539.00
Alliant	electricity	8193.48	Testamerica	sewer testing	340.20
Black Hills	natural gas	981.39	Treas State IA	taxes	837.00
Book Look	gooks	166.89	U.S. Cellular	telephone	501.98
Bruening Rock	recycled asphalt	508.46	U.S. Cellular	pay off plan	150.00
Calmar Motors	repairs	308.95	Utility Equip	water supplies	2058.50
Centurylink	phone bills	398.14	Walmart Comm	library	95.80
City Laundry	uniform, fd mats, tissue	317.31	Wellmark	premium	3337.98
City of Decorah	locate water break	100.00	Wiltgen Const	water leak, rock etc	1613.45
Croell	concrete culvert east st	313.00	Wiltgen Mfg	repairs	498.90
Data Tech	training waverly	95.00	Winn Cty Engineer	cold mix	169.50
Delta Dental	dental ins	199.30	Winn Cty Engineer	salt sand chloride	5660.00
Demco	books	126.45	Winn Cty Recorder	recording fees	34.00
Electronic Engineering	install for computer	1314.95	Payroll April		15156.63
Farmers Union	fuel pd	292.35	Total		66828.46
Fire Serv. Training Bu	ff1	100.00	Expenses by fund		
Grassmasters	frost boils, water so po	836.00	General		35863.84
Hawkins	water chemicals	1141.32	Road Use		7287.32
Heying Lbr	supplies paint garbage	32.77	Benefits		2370.70
Iamu	safety dues	378.94	Water		10640.35
Imfoa	dues clerk	50.00	Sewer		10666.25
IRS	taxes	5222.05	Total		66828.46
Interstate Power Syst	heater	323.75	Revenue by fund		
IPERS	ipers	3203.10	General		262586.69
Keystone labs	testing	12.50	Road Use		6850.16
Klimesh Motors	battery fd	57.20	Benefits		21146.77
Kwik Star	fuel	681.09	Emergency		3232.05
Malcom Ent	garbage	6172.11	Lost		8065.52
Michele Elsbernd	sun sails pool	152.98	Debt Service		164579.41
Micromarketing	books	401.41	Water		13766.09
Mid-America Publishi	publishing	236.62	Sewer		21803.42
Postmaster	mail water bills/postage	395.27	Total		502030.11
Postville Vet Clinic	water samples	32.00			
Rick Zahasky	legal	972.00			
Rite Price	envelopes	43.79			

Fire Chief Aaron Brincks presented the fire department report. There were three paged calls, training night held which consisted of weather spotting class and their business meeting. There were 63 volunteer hours for the month of April. The department expressed their desire to purchase the building for sale at 101 S. Charles in Calmar. This would replace storage at their current building at 103 S. Charles Street. The new property at 101 S. Charles would offer much-needed parking for emergency personnel and would also possess the square footage for potential future retail rental space. Storage space for the SW Recreation Department was also discussed in the future use of the building. Discussion followed and members were receptive as long as the building at 103 was sold and the proceeds applied to the purchase price of the new building. Discussion was tabled. Aaron Brincks called the owners and they are coming over to allow the council and other interested parties to view the building. Members returned to the meeting and a motion was made by Kleve, second by Ondrashek to purchase the building at the asking price and to offer the current building for sale for a minimum bid of \$ 35,000. Aye: Kleve, Sabelka, Schissel, Ondrashek and Kirkeberg.

Chief Joe Ward presented the police department report. There were 5 citations issued in Calmar, one in Ossian, one accident and two vehicle inspections along with warnings for traffic violations. He stated

that the first phase of the car computer is up and running with the second stage scheduled within the next 90 days. Chief Ward stated he had conducted a RX drug drop off on Saturday at the Calmar Lutheran Church. There were 19# of drugs collected. Chief Ward had obtained a quote for a portable speed trailer. Discussion followed about perhaps renting the speed trailer out to neighboring communities to help regain some of the purchase cost, as well as the need to make drivers aware of their speed on all roads entering town. The city submitted grant applications to ICAP insurance and received funding to defray partial costs of the trailer. Motion by Kleve, second by Kirkeberg to purchase the trailer from Iowa Plains Signing Inc. as quoted. Aye: Kleve, Sabelka, Schissel, Kirkeberg and Ondrashek. Motion carried.

Junior Boyer presented the Street Department report. He stated that the surfacing of Lewis Street should happen within the next month. They have been working on pool, city wide cleanup and other street and alley upkeep. The clerk reported that the city attorney recommended that letters be sent to property owners that still have unpaid accounts for water line replacements in conjunction with the DOT street project.

Matt Bullerman presented the water/wastewater report. He stated that all testing had been done satisfactorily and that the annual Consumer Confidence Report was prepared and is available to residents. It will be published in the paper, available on the web site and can be picked up at the Clerk's office and is posted at the library. Matt stated that hydrants had been flushed. Discussion was held regarding seasonal turn off of water/sewer services. More research will be done to find a satisfactory solution to the issue.

Economic Development Director Don Wurtzel asked council to set the date for the housing survey meeting. He offered three dates and members decided to hold the meeting on May 22, 2017 from 4-6 p.m. at the Calmar Fire Station. Don also stated that the land that Huber Drive will be located on needed to be dedicated to the City of Calmar. Motion by Schissel, second by Sabelka to accept the plated Huber Drive property as city property. Aye: Kleve, Sabelka, Schissel, Ondrashek and Kirkeberg. Motion carried.

Mayor Frana reported that Emergency Management had obtained funding for the sandbagging machine. He presented information regarding the Small City Workshops presented by the Iowa League of Cities to be held in New Hampton. Any member wishing to attend should contact the clerk. The deputy clerk position was discussed. Interview committee member Kirkeberg stated that they held five interviews and all were well qualified. They are recommending Sheila Bullerman be hired to fill the position. Motion by Kleve, second by Schissel to offer the job as recommended by the committee. Aye: Schissel, Kleve, Sabelka, Kirekberg and Ondrashek. Motion carried.

Motion by Schissel, second by Kleve to set the date for a public hearing on the CDBG wastewater application for June 5, 2017 at 5:30 p.m. at the Calmar Fire Station. Aye: Ondrashek, Kirkeberg, Kleve, Schissel and Sabelka. Motion carried.

The Community Development and Housing Needs Assessment was discussed. All agreed it was satisfactory as presented. Motion by Schissel, second by Kirkeberg to approve the Community Development and Housing Needs Assessment as presented. Aye: Kleve, Sabelka, Schissel, Kirekeberg and Ondrashek. Motion carried.

Urban Renewal Applications were presented from Noah and Danielle Balik and Jean and Kris Smith. Motion by Schissel, second by Sabelka to approve the applications as presented. Aye: Ondrashek, Sabelka, Schissel, Kleve and Kirkeberg. Motion carried.

A request for a donation to the South Winn Trap Team was received. Discussion followed and a motion made by Kleve, seconded by Ondrashek seconded by Schissel to approve a donation of \$ 300.00 and ask that our name/logo be displayed on both sides of the trailer and that a picture be submitted. Aye: Kleve, Sabelka, Schissel, Ondrashek and Kirkeberg. Motion carried.

Motion by Schissel, second by Sabelka to approve Resolution # 573 to fix the date of June 5, 2017 at 5:30 p.m. at the Calmar Fire Station for a public hearing on a proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$ 225,000.00. Aye: Kleve, Sabelka, Schissel, Ondrashek and Kirkeberg. Motion carried.

Motion by Schissel, second by Kleve to appoint Alicia Elsbernd to the Calmar Library Board to fill a board term to 2021. Aye: Ondrashek, Kirkeberg, Schissel, Kleve and Sabelka. Motion carried.

Motion by Kleve, second by Sabelka to adjourn. Aye: Kleve, Sabelka, Schissel, Ondrashek and Kirkeberg. Motion carried. Meeting adjourned at 7:35 p.m.

Keith Frana, Mayor

ATTEST: _____
Michele Elsbernd